

RECORD OF PROCEEDINGS
Lithopolis Village Council Meeting Minutes
October 18, 2004

Council met in regular session Monday, October 18, 2004 at 7:00pm.

Council Members Present: Vincent Argobright, Ginger Brenning, Linda Deem, Charles Finks, Terri Gilmore, & Michael Long

Council Members Absent: None

Others Present: Eric Sandine – Mayor, Eric A. Long – Fiscal Officer,
Lisa Smith – Administrative Clerk, Mark Anderson – Village Administrator, &
Patrick Gilfillen – Chief of Police

Mayor Sandine called the council meeting to order and led the Pledge of Allegiance to the Flag of the United States of America.

Fiscal Officer Long presented Council with minutes for September 13, 2004 meeting minutes. Mayor Sandine noted that Ordinance # 23-04 was approved as amended NOT as an emergency.

Michael Long moved to approve the minutes as amended.

Second by Vincent Argobright

Vote: Ayes: Argobright, Brenning, Deem, Finks, Gilmore, & Long

Nays: None

****Motion Carried****

Administrator's Report – September 2004

2,350,500 gallons of water pumped from wells , 439 hours of operation, 21 water service repair calls, and 1 sewer service repair call.

Administrative Clerk Lisa Smith is present to discuss the need for a new copier in the Village office. Lisa noted that she had checked around and got several price quotes. Lisa also stated that the scanning option would be great for the Mayors Court department, they would then be able to scan ticket copies and other documents. Fiscal Officer Long noted that the Mayors Court computer fund money can be used to computerize the Mayors Court department. Fiscal Officer Long also noted that he is in favor of leasing the equipment, rather than buying it. Fiscal Officer Long also noted that the monthly lease expense could be split 1/3 to Mayors Court Computer Fund, 1/3 to Water Fund, and 1/3 to Sewer Fund

Ginger Brenning moved to approve the leasing a bizhub c350 copier/scanner/printer.

Second by Vincent Argobright.

Vote: Ayes: Argobright, Brenning, Deem, Finks, Gilmore, & Long

Nays: None

****Motion Carried****

Mayor Sandine noted that the Public Works Committee met on September 16th and the following is a brief synopsis of what was discussed.

- 1) Regarding the sign program, the Committee does not recommend doing anything more at this time and believes the program should be revisited once the Griffith annexation is complete.
- 2) Reviewed quality of light ordinance, made changes, and sent back to council for further action.
- 3) Discussed raising sewer rates.

- 4) Discussed salting and snow removal. Noted that current equipment for salting and snow removal is in poor condition. Discussed possibility of hiring someone to do it and the costs are comparable to buying our own equipment. Committee recommends purchasing or leasing new equipment and purchasing salt from Bloom Township Road Department.
- 5) Discussed hiring a part time employee for the water and sewer department. Recommend hiring of part time maintenance worker.
- 6) Discussed downtown revitalization, specifically using Strande and Associates and secure grants and help design the plan. Recommend hiring Strande and Associates.
- 7) Extensive discussion regarding leaf pickup, noted that it would have to be done soon and would need to be sure that contractor can service every Village resident. Recommend providing the funding is available.

Mayor Sandine read the first reading of an Ordinance to provide for the quality of outdoor night lighting to conserve energy, reduce light pollution, and improve safety by light direction.

Vincent Argobright moved to approve putting out a bid notice for a truck, plow, and salt spreader as recommended by Administrator Anderson.

Second by Ginger Brenning.

Vote: Ayes: Argobright, Brenning, Deem, Finks, Gilmore, & Long

Nays: None

****Motion Carried****

Charles Finks moved to approve allowing Administrator Anderson to contract with Bloom Township in regards to purchase bulk salt to be used on the roadways.

Second by Michael Long.

Vote: Ayes: Argobright, Brenning, Deem, Finks, Gilmore, & Long

Nays: None

****Motion Carried****

Vincent Argobright moved to allow Administrator Anderson to post, interview, and hire a part time maintenance worker not to exceed 32 hours per week.

Second by Michael Long.

Vote: Ayes: Argobright, Brenning, Deem, Finks, Gilmore, & Long

Nays: None

****Motion Carried****

Council Member Linda Deem noted that she has one quote for leaf removal, it is for 2,530 and is for one pickup and that we aren't completely sure that this particular company can service the residents on 674. Fiscal Officer Long noted that there will be a Finance Committee meeting on Monday and that the issue will be further discussed then.

Mayor Sandine noted that he believes the Village should engage Strande and Associates Engineering in regards to the downtown revitalization and parks and rec improvement plans. Mayor Sandine noted that Strande would provide and outline of what they are going to provide and that Strande stated that there are numerous grants that the Village can go after. Mayor Sandine stated that Strande would go after these for us.

Ginger Brenning moved that Council go ahead with the downtown revitalization plan that is already in our capital improvement plan and engage Strande and Associates.

Second by Charles Finks.

Vote: Ayes: Argobright, Brenning, Deem, Finks, Gilmore, & Long

Nays: None

****Motion Carried****

Mayor Sandine noted that in regards to developing a parks and rec plan, the Village must first have an environmental impact study completed. Mayor Sandine noted that the parks and rec impact funds allows for those monies to be spent on planning.

Terri Gilmore moved to approve spending roughly \$8,000 from the parks and rec impact fund to engage Strande and Associates for the purpose of completing and environmental study.

Second by Ginger Brenning.

Vote: Ayes: Argobright, Brenning, Deem, Finks, Gilmore, & Long

Nays: None

****Motion Carried****

Mayor Sandine stated that he received documents from Huntington National Bank regarding private general obligation notes. Mayor Sandine stated that basically this would be a loan to get the wireless internet project started and provide for funding during the first year of operation. Mayor Sandine noted that it was a 10 year loan at 4.62% interest with an annual payment of about \$8,000.

Ordinance # 25-04

An Ordinance awarding the wireless internet bid to I-Beam Solutions of Canal Winchester contingent upon financing and suspending the three readings rule.

Terri Gilmore moved to suspend the rules.

Second by Michael Long.

Vote: Ayes: Argobright, Brenning, Deem, Finks, Gilmore, & Long

Nays: None

****Motion Carried****

Terri Gilmore moved to approve Ordinance # 25-04.

Second by Linda Deem.

Vote: Ayes: Argobright, Brenning, Deem, Finks, Gilmore, & Long

Nays: None

****Motion Carried****

Terri Gilmore moved to approve going forward with the Huntington National Bank documents as per the terms.

Second by Ginger Brenning.

Vote: Ayes: Argobright, Brenning, Deem, Finks, Gilmore, & Long

Nays: None

****Motion Carried****

Charles Finks noted that in July 2000 Council passed ordinance # 10-00 prohibiting the use of compression braking mechanisms within the Village. Mr. Finks would like to get this posted within the Village as he has noticed an increase in the amount of tractor trailers coming through town.

Mayor Sandine instructed Administrator Anderson to order the signs and get them up.

Charles Finks moved that Council go into Executive Session to discuss pending legal issues.

Second by Michael Long.

Vote: Ayes: Argobright, Brenning, Deem, Finks, Gilmore, & Long

Nays: None

****Motion Carried****

Council returned from Executive Session.

Ginger Brenning moved that Council adjourn.

Second by Linda Deem.

Vote: Ayes: Argobright, Brenning, Deem, Finks, Gilmore, & Long

Nays: None

****Motion Carried****